



Office of the  
Pr.Chief Commissioner of Income Tax  
10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad-500004,  
Tel. No. 040-23425474, Fax: 040-23240403,23241427.

F.No.Pr.CCAP/AP&TS/Estt/Outsourcing/2017-18

Dated: 11.09.2017

**MEMORANDUM**

Sub: Establishment-I.T.Department, Andhra Pradesh & Telangana-  
Outsourcing Staff for **Secretarial assistance**- Reg.

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It is brought to the kind notice of Pr.CsIT and other Administrative CsIT in the region of AP & TS, that since there is shortage of staff in the cadre of Group-C, the HODs may engage Outsourcing Personnel to render only Secretarial Assistance, upon absolute need basis, not exceeding the shortage figure indicated against the Offices as per Annexure-A.

While engaging the outsourcing personnel, the following rules of GFR 2017 needs to be strictly complied with:

**Rule 199: Identification of likely contractors:**

*The HOD should prepare a list of likely and potential contractors on the basis of formal or informal enquiries from other Ministries or Departments and Organisations involved in similar activities, scrutiny of 'Yellow pages', and trade journals, if available, web site etc.*

**Rule 200: Preparation of Tender enquiry:**

*The HOD should prepare as tender enquiry containing, inter alia:*

- (i) *The details of the work or service to be performed by the contractor;*
- (ii) *The facilities and the inputs which will be provided to the contractor by the HOD;*
- (iii) *The outsourcing personnel engaged should have proficiency certificate in MS Office.*
- (iv) *The statutory and contractual obligations to be complied with by the contractor.*

**Rule 201: Invitation of Bids:**

- (i) *For estimated value of the non-consulting service up to Rupees 10 Lakhs or less:*

*The HOD should scrutinize the preliminary list of likely contractors as identified as per Rule 199 above, decide the prima facie Eligible and capable contractors and issue limited tender enquiry to them asking for their offers by a specified date and time etc. as per standard practice. The*

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(KIBAN KATTA)

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number of the contractors so identified for issuing limited tender enquiry should be more than three.

- (ii) For estimated value of the non-consulting service above Rs.10 lakhs:  
The HOD should issue advertisements in such case should be given on Central Public Procurement Portal(CPPP)at [www.eprocure.gov.in](http://www.eprocure.gov.in) and on GeM. An organization having its own website should also publish all its advertised tender enquires on the website. The advertisements for invitation of tenders should give the complete web address from where the bidding documents can be downloaded.

The HODs are requested to send the report of number of outsourced personnel engaged, within one week of awarding the contract/work order, with a copy marked to the ZAO concerned.

This issues with the approval of Pr.CCIT, AP & TS.

Encl:As above



(KIRAN KATTA)

Addl.Commissioner of Income Tax  
(HQrs)(Admn&Vig), Hyderabad

Copy submitted to :

1. The DGIT(Inv), Hyderabad
2. The CCIT, Hyderabad/Vijayawada/ Visakhapatnam
3. All the PCsIT/PDIT/CsIT in AP&TS Charge.
4. The ZAO, Hyderabad/Visakhapatnam

Sl.No./NA	Office Details	HEAD OF OFFICE	STATION	Sanctioned strength based on projected requirement(OS+STA+TA) (F)	OS+STA working after AGT (K)	TA working after AGT 2017 (S)	Total Working After AGT (OS+STA+TA) (T)	Shortage after AGT (F-T)
				(F)	(K)	(S)	(T)	F-T
A	Nizamabad Range	ITO	Adilabad	2	1	0	1	1
A	Kurnool Range	ITO	Adoni	2	0	1	1	1
A	Rajahmundry Range 2	ITO	Amalapuram	4	1	1	2	2
A	Kakinada Range	ITO	Anakapalle	2	1	0	1	1
A	Anantpur Range	Addl/JCIT	ANANTPUR	15	4	4	8	7
A	Ongole Range	ITO	Bapatla	2	1	1	2	0
A	Rajahmundry Range 1	ITO	Bhimavaram	4	0	1	1	3
A	Ongole Range	ITO	Chirala	2	1	0	1	1
A	Range-1, Tirupati	ITO	Chittoor	4	1	2	3	1
A	Eluru Range	Addl/JCIT	ELURU	10	2	5	7	3
NA	TDS Range, Visakhapatnam	ITO (TDS)	ELURU	2	1	1	2	0
A	Range-1, Vijayawada	ITO	Gudiwada	4	1	2	3	1
A	Range-2, Tirupati	ITO	Gudur	4	1	1	2	2
A	Anantpur Range	ITO	Guntakal	2	1	1	2	0
A	Central Range - Guntur	Addl/JCIT	Guntur	6	1	1	2	4
A	Range-1, Guntur	Addl/JCIT	GUNTUR	11	2	7	9	2
A	Range-2, Guntur	Addl/JCIT	GUNTUR	11	5	5	10	1
NA	CIT(A), Guntur - II	CIT	GUNTUR	1	0	1	1	0
NA	CIT(A), Guntur - I	CIT	GUNTUR	1	0	1	1	0
NA	Inv. UNIT - IV, Vijayawada	DC/ACIT	GUNTUR	1	0	0	0	1
A	Exemption Range (New) Vij	ITO	GUNTUR	2	0	1	1	1
NA	I&CI	ITO (I&CI)	GUNTUR	1	1	0	1	0
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)	GUNTUR	1	1	0	1	0
NA	TDS Range, Vijayawada	ITO(TDS)	GUNTUR	2	1	1	2	0
NA	PrCIT -Guntur	PrCIT(NC)	GUNTUR	5	3	1	4	1
NA	TRO Guntur	TRO Guntur	GUNTUR	0	0	0	0	0
A	Anantpur Range	ITO	Hindupur	2	1	1	2	0
NA	Addl. CIT(Audit), Hyderabad	Addl/JCIT	HYDERABAD	9	1	4	5	4
NA	Addl. CIT (Computer Operatio	Addl/JCIT	HYDERABAD	1	0	0	0	1
NA	Inv. UNIT - I, Hyderabad,	Addl/JCIT	HYDERABAD	0	1	0	1	-1
NA	Inv. UNIT - II Hyderabad,	Addl/JCIT	HYDERABAD	0	0	0	0	0
NA	CIT(I&CI), Hyderabad	Addl/JCIT	HYDERABAD	9	3	3	6	3
A	Central Range 1, Hyderabad	Addl/JCIT	HYDERABAD	10	5	14	19	-9

  
(KIRAN KATTA)

Addl Commissioner of Income Tax  
(H Qrs) (Admn. & Vig)  
C/o. Pr Chief Commissioner of Income Tax  
A.P & Telangana, Hyderabad

A	Central Range 2, Hyderabad	Addl/JCIT	HYDERABAD	10	3	0	3	7
A	Central Range 3, Hyderabad	Addl/JCIT	HYDERABAD	10	2	0	2	8
A	Range 1, Hyderabad	Addl/JCIT	HYDERABAD	15	10	5	15	0
A	Range 2, Hyderabad	Addl/JCIT	HYDERABAD	15	8	7	15	0
A	Range 3, Hyderabad	Addl/JCIT	HYDERABAD	15	7	5	12	3
A	Range 16, Hyderabad	Addl/JCIT	HYDERABAD	15	11	4	15	0
A	Range-17, Hyderabad (NEW)	Addl/JCIT	HYDERABAD	15	6	7	13	2
A	Range 4, Hyderabad	Addl/JCIT	HYDERABAD	15	4	7	11	4
A	Range 6, Hyderabad	Addl/JCIT	HYDERABAD	15	5	7	12	3
A	Range 9, Hyderabad	Addl/JCIT	HYDERABAD	15	4	9	13	2
A	Range 10, Hyderabad	Addl/JCIT	HYDERABAD	15	6	7	13	2
A	Range 11, Hyderabad	Addl/JCIT	HYDERABAD	15	5	6	11	4
A	Range 12, Hyderabad	Addl/JCIT	HYDERABAD	15	4	6	10	5
A	Range 13, Hyderabad	Addl/JCIT	HYDERABAD	15	5	6	11	4
A	Range-14, Hyderabad	Addl/JCIT	Hyderabad	15	6	4	10	5
A	Range-15, Hyderabad	Addl/JCIT	Hyderabad	13	3	3	6	7
A	Range 5, Hyderabad	Addl/JCIT	HYDERABAD	11	5	6	11	0
A	Range 7, Hyderabad	Addl/JCIT	HYDERABAD	11	4	6	10	1
A	Range 8 Hyderabad	Addl/JCIT	HYDERABAD	11	5	4	9	2
NA	TDS Range -I , Hyderabad	Addl/JCIT	HYDERABAD	12	8	4	12	0
NA	TDS Range -II , Hyderabad	Addl/JCIT	HYDERABAD	12	8	4	12	0
A	Exemption Range	Addl/JCIT	HYDERABAD	12	4	5	9	3
NA	IT Range, Hyderabad	Addl/JCIT	HYDERABAD	10	1	5	6	4
NA	TP Range, Hyderabad	Addl/JCIT	HYDERABAD	4	0	4	4	0
NA	Addl. CIT(Judicial), Hyderabad	Addl/JCIT	HYDERABAD	5	1	2	3	2
NA	Addl. CIT(Hqrs)(Inv), Hyderabad	Addl/JCIT	HYDERABAD	2	0	0	0	2
NA	SR AR-I (A Bench), Hyderabad	Addl/JCIT	HYDERABAD	2	0	2	2	0
NA	SR AR-II (A Bench), Hyderabad	Addl/JCIT	HYDERABAD	1	0	0	0	1
NA	SR AR-I (B Bench), Hyderabad	Addl/JCIT	HYDERABAD	2	1	0	1	1
NA	SR AR-II (B Bench), Hyderabad	Addl/JCIT	HYDERABAD	1	0	1	1	0
NA	CCsIT, HYD	CCIT	HYDERABAD	8	0	0	0	8
NA	CIT(Computer Operations)	CIT	HYDERABAD	0	0	1	1	-1
NA	CIT(I&CI), Hyderabad	CIT	HYDERABAD	4	1	2	3	1
NA	CIT(Exem), Hyderabad	CIT	HYDERABAD	5	2	4	6	-1
NA	CIT(Judicial), Hyderabad	CIT	HYDERABAD	3	2	1	3	0
NA	CIT(A)-12, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-8, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-9, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-10, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(TDS), Hyderabad	CIT	HYDERABAD	4	1	3	4	0
NA	CIT(A)-11, Hyderabad	CIT	HYDERABAD	1	0	1	1	0



**(KIRAN KATTA)**

Addl Commissioner of Income Tax  
(H Qrs) (Admn. & Vig)

O/o. Pr. Chief Commissioner of Income Tax

▲ P & Telangana, Hyderabad

NA	CIT(A)-1, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-2, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(IT & TP), Hyderabad	CIT	HYDERABAD	5	1	2	3	2
NA	CIT(A)-3, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-4, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-5, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-6, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(A)-7, Hyderabad	CIT	HYDERABAD	1	0	1	1	0
NA	CIT(ITAT) -1, Hyderabad	CIT	HYDERABAD	1	1	1	2	-1
NA	CIT(ITAT) -2 Hyderabad	CIT	HYDERABAD	1	1	1	2	-1
NA	CIT(Audit), Hyderabad	CIT	HYDERABAD	4	2	1	3	1
NA	CCIT Vijayawada	DC/ACIT	HYDERABAD	0	0	0	0	0
NA	DCIT(Hqrs), (Inv.) Hyderabad	DC/ACIT	HYDERABAD	1	0	0	0	1
NA	Valuation Cell, Hyd		HYDERABAD	1	0	0	0	1
NA	DGIT(Inv.)	DGIT(Inv.)	HYDERABAD	4	3	2	5	-1
NA	MSTU HYDERABAD	ITO	HYDERABAD	0	0	0	0	0
NA	PrCCIT(CCA)	PrCCIT(CCA)	HYDERABAD	24	21	20	41	-17
NA	CIT(Central), Hyderabad	PrCIT	Hyderabad	5	1	2	3	2
NA	PrCIT(I), Hyderabad	PrCIT(C)	HYDERABAD	5	1	3	4	1
NA	PrCIT(II), Hyderabad	PrCIT(C)	HYDERABAD	5	2	3	5	0
NA	PrCIT(III), Hyderabad	PrCIT(C)	HYDERABAD	5	2	2	4	1
NA	PrCIT(IV), Hyderabad	PrCIT(C)	HYDERABAD	5	2	3	5	0
NA	PrCIT -V, Hyderabad	PrCIT(C)	HYDERABAD	5	2	3	5	0
NA	PrCIT -VI, Hyderabad	PrCIT(NC)	HYDERABAD	5	1	3	4	1
NA	PrCIT -VII, Hyderabad	PrCIT(NC)	HYDERABAD	5	1	2	3	2
NA	PrDIT(Inv), Hyderabad	PrDIT	HYDERABAD	4	2	2	4	0
NA	TRO 1	TRO 1	HYDERABAD	0	0	0	0	0
NA	TRO 2	TRO 2	HYDERABAD	0	0	0	0	0
NA	TRO 3	TRO 3	HYDERABAD	0	0	0	0	0
NA	TRO 4	TRO 4	HYDERABAD	0	0	0	0	0
NA	TRO 5	TRO 5	HYDERABAD	0	0	0	0	0
NA	TRO 6	TRO 6	HYDERABAD	0	0	0	0	0
NA	TRO 7	TRO 7	HYDERABAD	0	0	0	0	0
NA	CIT(Central), Hyderabad	TRO(Central)	HYDERABAD	0	0	0	0	0
NA	TRO(E)	TRO(E)	HYDERABAD	0	0	0	0	0
NA	TRO(IT&TP)	TRO(IT&TP)	HYDERABAD	0	0	0	0	0
NA	CIT(TDS), Hyderabad	TRO(TDS), ITO(Hq	HYDERABAD	0	0	0	0	0
A	Kadappa Range	Addl/JCIT	Kadappa	11	1	4	5	6
A	Kakinada Range	Addl/JCIT	KAKINADA	11	4	3	7	4
NA	IT & TP Range, Visakhapatna	ITO(INT Tax)	KAKINADA	2	1	1	2	0
A	Karimnagar Range	Addl/JCIT	KARIMNAGAR	13	3	4	7	6

  
(KIRAN KATTA)

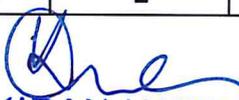
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A.P & Telangana, Hyderabad

A	Khammam Range	Addl/JCIT	KHAMMAM	11	1	4	5	6
A	Khammam Range	ITO	Kothagudem	4	0	2	2	2
A	Kurnool Range	Addl/JCIT	Kurnool	9	3	3	6	3
A	CIT(A), KURNOOL	CIT	Kurnool	1	0	0	0	1
NA	PrCIT, Kurnool	PrCIT(NC)	Kurnool	5	3	0	3	2
NA	TRO, Kurnool	TRO, Kurnool	Kurnool	0	0	0	0	0
NA	ITO(TDS), KURNOOL	ITO (TDS)	Kurnool	2	1	0	1	1
A	Range-2, Vijayawada	ITO	Machilipatnam	2	0	1	1	1
A	Range-2, Tirupati	ITO	Madanapalle	2	0	1	1	1
A	Range 5, Hyderabad	ITO	Mahaboobnagar	4	1	2	3	1
A	Karimnagar Range	ITO	Mancherial	2	1	1	2	0
A	Range 7, Hyderabad	ITO	Nalgonda	2	1	1	2	0
A	Kurnool Range	ITO	Nandayal	4	0	1	1	3
A	Range-2, Guntur	ITO	Narasaraopet	4	0	2	2	2
A	Nellore Range	Addl/JCIT	NELLORE	15	5	6	11	4
NA	IT & TP Range, Visakhapatna	ITO(INT Tax)	NELLORE	2	1	1	2	0
A	Nizamabad Range	ITO	Nirmal	2	1	1	2	0
A	Nizamabad Range	Addl/JCIT	Nizamabad	11	1	4	5	6
A	Ongole Range	Addl/JCIT	Ongole	11	3	2	5	6
A	Rajahmundry Range 1	ITO	Palakole	2	1	0	1	1
A	Kadappa Range	ITO	Proddatur	4	1	2	3	1
A	Rajahmundry Range 2	Addl/JCIT	RAJAHMUNDRY	11	2	4	6	5
A	Rajahmundry Range 1	Addl/JCIT	RAJAHMUNDRY	9	3	3	6	3
NA	CIT(A) Rajahmundry	CIT	RAJAHMUNDRY	1	0	1	1	0
NA	Inv. UNIT - III, Visakhapatna	DC/ACIT	RAJAHMUNDRY	1	0	1	1	0
A	Central Range , Visakapatna	DC/ACIT	RAJAHMUNDRY	1	0	1	1	0
A	Exemption Range (New) Vij	ITO	RAJAHMUNDRY	2	0	1	1	1
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)	RAJAHMUNDRY	1	1	0	1	0
NA	TDS Range, Visakhapatnam	ITO(TDS)	RAJAHMUNDRY	2	1	1	2	0
NA	PrCIT -Rajahmundry	PrCIT(NC)	RAJAHMUNDRY	5	2	3	5	0
NA	TRO Rajahmundry	TRO Rajahmundry	RAJAHMUNDRY	0	0	0	0	0
A	Range 8 Hyderabad	ITO	Sangareddy	2	1	1	2	0
A	Range-15, Hyderabad	ITO	Siddipet	2	0	0	1	1
A	Range-4, Visakhapatnam	ITO	Srikakulam	6	1	1	2	4
A	Range 7, Hyderabad	ITO	Suryapet	2	0	1	1	1
A	Eluru Range	ITO	Tadepalligudem	2	0	1	1	1
A	Eluru Range	ITO	Tanuku	4	1	2	3	1
A	Range-1, Guntur	ITO	Tenali	4	1	0	1	3
A	Range-1, Tirupati	Addl/JCIT	TIRUPATI	11	3	4	7	4
A	Range-2, Tirupati	Addl/JCIT	TIRUPATI	9	1	5	6	3
NA	CIT(A)	CIT	TIRUPATI	1	0	1	1	0

  
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NA	Inv. UNIT - IV, Vijayawada	DC/ACIT	TIRUPATI	1	0	0	0	1
A	Central Range - Guntur	DC/ACIT	TIRUPATI	2	0	1	1	1
A	Exemption Range (New) Vij	ITO	TIRUPATI	2	0	1	1	1
NA	CIT(I&CI), Hyderabad	ITO(I & CI)	TIRUPATI	1	0	1	1	0
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)	TIRUPATI	1	1	0	1	0
NA	TDS Range, Vijayawada	ITO(TDS)	TIRUPATI	2	0	1	1	1
NA	PrCIT -Tirupati	PrCIT(NC)	TIRUPATI	5	1	2	3	2
NA	TRO Tirupati	TRO Tirupati	TIRUPATI	0	0	0	0	0
NA	ITO(PR), TIRUPATI	ITO (PR)	TIRUPATI	0	0	1	1	-1
A	Kakinada Range	ITO	Tuni	2	1	1	2	0
A	Exemption Range (New) Vij	Addl/JCIT	VIJAYAWADA	4	3	1	4	0
A	Range-3, Vijayawada	Addl/JCIT	VIJAYAWADA	15	3	4	7	8
A	Range-2, Vijayawada	Addl/JCIT	VIJAYAWADA	13	6	4	10	3
A	Range-1, Vijayawada	Addl/JCIT	VIJAYAWADA	11	4	6	10	1
NA	Inv. UNIT - IV, Vijayawada	Addl/JCIT	VIJAYAWADA	2	0	1	1	1
NA	TDS Range, Vijayawada	Addl/JCIT	VIJAYAWADA	6	2	4	6	0
NA	CCIT, VIJAYAWADA	CCIT	VIJAYAWADA	8	2	1	3	5
NA	CIT(TDS), Vijayawada	CIT	VIJAYAWADA	4	1	1	2	2
NA	CIT(A) Vijayawada	CIT	VIJAYAWADA	1	0	1	1	0
A	Central Range - Guntur	DC/ACIT	VIJAYAWADA	2	0	1	1	1
NA	CIT(I&CI), Hyderabad	DCIT(I & CI)	VIJAYAWADA	1	0	0	0	1
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)	VIJAYAWADA	1	0	1	1	0
NA	PrCIT -Vijayawada	PrCIT(NC)	VIJAYAWADA	5	1	3	4	1
NA	TRO Vijaywada	TRO Vijaywada	VIJAYAWADA	0	0	0	0	0
NA	CIT(TDS), Vijayawada	TRO(TDS), ITO(Ho	VIJAYAWADA	0	0	0	0	0
NA	IT RANGE, VIJAYAWADA	Addl/JCIT	VIJAYAWADA	5	1	0	1	4
A	Range 8 Hyderabad	ITO	Vikarabad	2	1	1	2	0
NA	Inv. UNIT - III, Visakhapatna	Addl/JCIT	VIZAG	2	0	1	1	1
A	Central Range , Visakapatna	Addl/JCIT	VIZAG	6	7	1	8	-2
A	Range-1, Visakhapatnam	Addl/JCIT	VIZAG	15	9	5	14	1
A	Range-2, Visakhapatnam	Addl/JCIT	VIZAG	15	3	3	6	9
A	Range-5, Visakhapatnam	Addl/JCIT	VIZAG	15	8	4	12	3
A	Range-3, Visakhapatnam	Addl/JCIT	VIZAG	11	10	1	11	0
A	Range-4, Visakhapatnam	Addl/JCIT	VIZAG	9	7	2	9	0
NA	TDS Range, Visakhapatnam	Addl/JCIT	VIZAG	8	6	1	7	1
NA	IT & TP Range, Visakhapatna	DCIT	VIZAG	2	2	0	2	0
NA	Addl. CIT(Hqrs)(Admn), Vizag	Addl/JCIT	VIZAG	0	0	0	0	0
NA	SR AR, Visakhapatnam	Addl/JCIT	VIZAG	1	0	0	0	1
NA	CCIT, Vizag	CCIT	VIZAG	8	1	5	6	2
NA	CIT(A), Visakhapatnam - II	CIT	VIZAG	1	0	1	1	0
NA	CIT(A), Visakhapatnam - III	CIT	VIZAG	1	0	1	1	0

  
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NA	CIT(A), Visakhapatnam - I	CIT	VIZAG	1	0	1	1	0
NA	CIT(ITAT) Vizag	CIT	VIZAG	1	1	0	1	0
NA	DCIT(Hqrs), o/o CCIT, Vizag	DC/ACIT	VIZAG	1	0	0	0	1
A	Exemption Range (New) Vij	ITO	VIZAG	2	0	1	1	1
NA	MSTU VIZAG	ITO	VIZAG	0	0	0	0	0
NA	CIT(I&CI), Hyderabad	ITO(I & CI)	VIZAG	1	0	1	1	0
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)-I	VIZAG	1	0	1	1	0
NA	Addl. CIT(Audit), Hyderabad	ITO(IAP)-II	VIZAG	1	1	0	1	0
NA	CIT(Central), Vizag	PrCIT	VIZAG	5	1	4	5	0
NA	PrCIT- Vizag-1	PrCIT(NC)	VIZAG	5	1	2	3	2
NA	PrCIT- Vizag-2	PrCIT(NC)	VIZAG	5	1	2	3	2
NA	TRO Vizag-1	TRO Vizag-1	VIZAG	0	0	0	0	0
NA	TRO Vizag-2	TRO Vizag-2	VIZAG	0	0	0	0	0
NA	CIT(Central), Vizag	TRO(Central)	VIZAG	0	0	0	0	0
NA	Valuation Cell, Vizag	CCIT	VIZAG	1	0	0	0	1
A	Range-3, Visakhapatnam	ITO	Vizianagaram	4	1	0	1	3
A	Warangal Range	Addl/JCIT	WARANGAL	15	2	9	10	5
	Special Ranges (Hyderabad)	Addl/JCIT	HYDERABAD	12	0	0	0	12
	Special Range Guntur	Addl/JCIT	GUNTUR	4	0	0	0	4
	Special Range Vizag	Addl/JCIT	VIZAG	4	0	0	0	4
	APA		HYDERABAD	0	0	0	0	0
				<b>1042</b>	<b>354</b>	<b>419</b>	<b>773</b>	<b>269</b>

  
**(KIRAN KATTA)**  
 Addl. Com. Commissioner of Income Tax  
 (H Qrs) (Admn. & Vld)  
 O/o. Pr. Chief Commissioner of Income Tax  
 A.P. & Telangana, Hyderabad